

**Office Use Only**-----  
Date Application Received**MATT SHUTER**  
+associates**APPLICATION FOR S109R CERTIFICATE**

*A Section 109R Certificate is required for all development on behalf of the Crown (Government Projects) prior to tender release for the works or, in the event there is no tender - prior to commencement of works.*

**1. APPLICANT'S DETAILS**

<b>Company/Organisation Name :</b>	
<b>Contact Name &amp; Job Title :</b>	
<b>Address :</b>	
<b>Telephone :</b>	
<b>Fax :</b>	
<b>Mobile:</b>	
<b>Email :</b>	

**2. OWNER'S DETAILS** *(if different from Applicant's Details, please complete)***Provide details of the current land owner/s:**

<b>First Name/ Surname/ Company Name :</b>	
<b>Address :</b> <i>No, Street, Suburb, State, Postcode</i>	
<b>Telephone :</b>	
<b>Email :</b>	

**3. INVOICING DETAILS** *(complete should invoicing details be different from Applicant)*

<b>First Name/Surname/Company Name :</b>	
<b>Address :</b> <i>No, Street, Suburb, State, Postcode</i>	

**MATT SHUTER + ASSOCIATES – BUILDING CODE CONSULTANTS + CERTIFIERS**ABN 88 922 618 360 | Suite 6.02, 26-30 Spring Street Bondi Junction NSW 2022  
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#### 4. IDENTIFICATION OF LAND BEING DEVELOPED

**It is important this information is accurate and completed in full** – please refer to title documents if you are unsure.

Address :	
Lot No. :	
Section :	
DP/MPS No. :	
Volume/folio :	
Any Other Relevant Address Information :	

#### 5. BUILDING/DEVELOPMENT DESCRIPTION

What is the description of the overall development this application relates to?	
What is the class of the building under the Building Code of Australia?	

#### 6. REQUIRED SUPPORTING INFORMATION

Please indicate the documents you have attached by placing a cross in the appropriate boxes ☐:

- ☐ Copy of all relevant design certificates (see MSA Letter of Requirements)
- ☐ Copy of specification (see MSA Letter of Requirements)
- ☐ Copy of architectural plans and details (see MSA Letter of Requirements)

#### 7. APPLICANTS SIGNATURE

The applicant or the applicant's agent must sign the application.

**Applicant Signature + Name, Company & Title**

<i>Signature</i> -----	<i>Applicant Name, + Company &amp; Title</i> -----
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**Date**

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